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| Position: Transportation Coordinator (Same day) | Date Posted: 2/26/2018 |
| Reports to: Director of Transportation | Location: Dwight Ave., Etobicoke |

At Gambles, product is everything. We offer the widest assortment of top quality fruits and vegetables for the wholesale, foodservice and retail operator. Our goal is to be the supplier of choice for all of our Customer's needs.

Reporting to the Director of Transportation, this role is responsible for the efficient dispatching and scheduling of delivery trucks and drivers for same day service.

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| Description |
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- Direct, manage and administer the transportation services for same day customers and same day transfers
- Work closely with Operations and Receiving and Transportation Supervisor to schedule and manage the efficient flow of traffic
- Ensure all freight payables are accurate and meet contractual agreements
- Assist and make recommendations of procedural guidelines for delivering product to customer and/or storage facilities
- Determine the most effective and economical routing in a fast pace environment
- Manage drivers (agency and employee)
- Direct and oversee job assignments and plan long-range labor needs based on budgetary and throughput expectation
- High level of client satisfaction that is maintained and monitored with service providers
- Responsible and accountable for promoting Health and Safety and providing any programs, which will encourage and develop a good balance between safety, productivity, and the wellbeing of individuals
- Completion of any special projects or tasks as assigned by the Director

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| Requirements |
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- 5-10 years of relevant experience
- Previous Warehouse, produce and customer service experience an asset, preferably at management level
- Basic computer skills & knowledge of Access, Excel, Word and warehousing systems
- Must display strong organizational, written and verbal communication skills
- Must display strong team building, leadership and interpersonal skills
- Work related experience in traffic and transportation
- Proven analytical and problem solving skills.

Interested parties should apply to jobs@goproduce.com

Please note that Gambles Ontario Produce Inc., is an equal opportunity employer located in a heritage building with our main office at 165 The Queensway, Suite 240. During the recruitment process, if you require any accommodation please email accessibility@goproduce.com in order to notify us of your required arrangements.