

Position Description

Position:	Transportation Dispatcher
Posting Date:	October 1st, 2017
Closing Date:	October 25th, 2017
Job ID:	TD-0623
Experience:	Minimum 2 years
Direct Reports:	None
Reports to:	President
Location:	165 The Queensway (Ontario Food Terminal Heritage Building)
Salary Range:	\$40,000+ (subject to experience and credentials)

About Torizon Logistics Inc.

Torizon Logistics is a 3rd party Logistics company which provides exceptional service and customized logistics solutions for clients across North America. We leverage the experience within our organization and the relationships we have cultivated over the years to ensure success for our customers. With our vast network of operators and proven infrastructure, we assist in providing seamless transportation solutions allowing customers to focus on their core business. We service Canada and 48 U.S. states.

The Opportunity

Located at the heritage landmark building – the Ontario Food Terminal at 165 The Queensway – we are a fast-paced, dynamic team of industry professionals looking for a full-time dispatcher who can ‘hit the ground running’ and make a meaningful contribution to our overall operations. As we position ourselves for future growth, the successful candidate will have upward mobility and development opportunities. We offer a market competitive salary and total rewards package.

The right candidate has exceptional communication skills. As this position requires the candidate to conduct business on the phone, build relationships and gain customer buy-in quickly, they must be comfortable navigating this type of environment with minimal direction.

Key Deliverables

1. Loading and scheduling trucks from designated USA shipping regions.
2. Multi-task, organize and prioritize information with Buyers and Shippers.
3. Work collectively with both internal and external business partners to provide accurate and timely dispatching services.
4. Establish and maintain exceptional relationships with customer base.

Core Competencies

- **Exceptional** verbal communication skills to build and stabilize relationships with all levels of the business.
- Detail-oriented, accurate, patient and organized.
- Very strong computer skills.
- Knowledge of Loadlink and / or other dispatching software considered an asset.
- Strong team player with a positive and proactive attitude.
- Ability to work under pressure and multitask.
- Self-motivated, confident and willing to show initiative.

- Experience in produce industry considered an asset.

Qualifications

- Degree or Diploma in a related field (or equivalent work experience)
- Minimum 2 years' experience

Please note: candidates must be willing to work a flexible, rotational shift which may include occasional evenings and / or weekends.

Application Process

Interested candidates should send resume and cover letter quoting the job title and position ID to jobs@goproduce.com

Please note only qualified candidates will be selected for interviews.

For more information about this opportunity and the company, please visit www.gotorizon.com