



## ***Position Description***

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<b>Position:</b>	<b>Transportation Dispatcher</b>
<b>Posting Date:</b>	June 23, 2017
<b>Closing Date:</b>	July 7, 2017
<b>Job ID:</b>	TD-0623
<b>Experience:</b>	Minimum 2 years (in produce or industry-related field)
<b>Position Type:</b>	Individual Contributor
<b>Reports to:</b>	President
<b>Location:</b>	165 The Queensway (Ontario Food Terminal Heritage Building)
<b>Salary Range:</b>	\$40,000+ (subject to experience and credentials)

### **About Torizon Logistics Inc.**

Torizon Logistics Inc. is a 3<sup>rd</sup> party Logistics company which provides exceptional service and customized logistics solutions for clients across North America. We leverage the experience within our organization and the relationships we have cultivated over the years to ensure success for our customers. With our vast network of operators and proven infrastructure, we assist in providing seamless transportation solutions allowing customers to focus on their core business. We service Canada and 48 U.S. states.

### **The Opportunity**

Located at the heritage landmark building – the Ontario Food Terminal at 165 The Queensway – we are a fast-paced, dynamic team of industry professionals looking for a **full-time Transportation Dispatcher** who can ‘hit the ground running’ and make a meaningful contribution to our overall operations. As we position ourselves for future growth, the successful candidate will have upward mobility and development opportunities. We offer a market competitive salary and total rewards package.

The right candidate brings us **exceptional communication** and **organizational skills**. As this position requires the candidate to conduct business on the phone, build relationships and resolve issues quickly, they must be comfortable multitasking various work demands with minimal supervision.

### **Key Deliverables**

1. Loading and scheduling trucks from designated USA shipping regions.
2. Maintain communication and information channels with Buyers and Shippers.
3. Respond to business needs in timely and professional manner.
4. Work collectively with both internal and external business partners to provide accurate and timely dispatching services.
5. Establish and foster positive and proactive relationships with customer base.
6. Demonstrate our Company Values of **Teamwork, Integrity** and **Respect**.



### **Core Competencies**

- **Exceptional** verbal communication skills to build and maintain relationships with all levels of the business.
- Detail-oriented, accurate, patient and organized.
- Strong computer skills.
- Knowledge of Loadlink and / or other dispatching software considered an asset.
- Strong team player with a can-do attitude.
- Ability to work under pressure and multitask with minimal supervision.
- Self-motivated, confident and willing to show initiative.
- Experience in produce sector or related field.

### **Qualifications**

- Degree or Diploma in a related field (or equivalent work experience)
- Minimum 2 years' experience (in produce sector or similar)

**Please note: candidates must be willing to work a flexible, rotational shift which may include occasional evenings and / or weekends.**

### **Application Process**

Interested candidates should send resume and cover letter quoting the job title and position ID to [jobs@goproduce.com](mailto:jobs@goproduce.com)

Please note only qualified candidates will be selected for interviews.

For more information about this opportunity and the company, please visit [www.gotorizon.com](http://www.gotorizon.com)